

# **InTech Collegiate High School Board of Governors**

## Meeting Minutes

### ***October 17, 2006***

*Present:* Gary Carlston, Debbie Hobbs, Gayle Bowen, Allyson Saunders, Nancy Kennedy, Frank Stewart, Jim Barta, Alice Carlisle, Ashlee Godfrey, Steve Zsiray, Megan Izatt

*Next meeting:* Nov. 9, 2006 at 8:00 a.m., InTech Board Room

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### **I. Announcements**

Next meeting: Nov. 9 @8:00 a.m.

Meeting Dates: Meets are now set for the second Thursday of the month at 8:00 a.m., unless otherwise stated.

### **II. Summary**

Review & Approval of Minutes – The minutes from the last meeting were discussed and unanimously passed.

Executive Session – A letter will be sent to Todd Braeger regarding concerns with his credentials and the TAH grant.

Budget – Ashley discussed the budget, the Board liked the format it was presented in.

Expenditures – Ashley also discussed the past month's expenditures and they were passed unanimously.

Employee Policies – Tabled until the next meeting

PTO – The PTO will be able to operate under the financial umbrella of the school until they are more organized.

Meeting Dates – We will meet the second Thursday of every month at 8:00 a.m. unless otherwise stated.

### **III. Discussion**

Minutes from September's meeting were discussed. The Board asked for clarification on the difference between a PTO and a PTA before the minutes could be approved. Alice Carlisle, the PTO president gave a brief summary on the differences.

Frank motioned that the minutes be approved, Nancy seconded the motion. The minutes were unanimously approved.

The Board voted to go into executive session for the purpose of possible litigation. Gayle voted yes, Allyson voted yes, Nancy voted yes, Frank voted yes, Jim voted yes, Debbie voted yes, and Gary voted yes as well to enter an executive session.

Allyson motioned that a letter be sent to Todd Braeger of Educational Outfitters regarding the discrepancies in his credentials and inconsistencies in the Teaching American History Grant. Nancy seconded the motion and the Board unanimously approved the motion.

Gary also motioned that grant applications now be brought before the Board and approved before they can be submitted. However, due to no mention of this issue in the Board Bylaws Gary's motion was tabled until the Bylaws can be amended. Steve will have the changes for next meeting to be voted on. Gary also asked that it be noted that \$130,000 is still held in reserve until further investigation can be done to find out where the money came from.

The employee policies were tabled until next meeting.

Alice Carlisle, the PTO president, presented to the Board information regarding out PTO. We have chosen to go with a PTO instead of a PTA due to all the funds being kept in the school instead of going to national organization. Alice also asked the Board if the PTO would need to write Bylaws and it was decided that for the time being a Mission Statement explaining the PTO's goals and function would be fine. Alice also asked how finances for the PTO would work.

Gary motioned that the PTO be allowed to operate under the schools financial umbrella until they are an independent organization. Jim seconded the motion and the Board unanimously agreed. The PTO will have to have their own line item on the budget from now on for the Board to look at.

It was decided that Board meetings will now be held the second Thursday of every month at 8:00 a.m. in the InTech Board room unless otherwise stated. The next meeting of the Board of Governors will be November 9 at 8:00 a.m. in the InTech board room.