

InTech Collegiate High School Board of Governors
Meeting Minutes

August 6, 2007

Board Members Present: Deborah Hobbs, Nancy Kennedy, Frank Stewart, Allyson Saunders

Excused Members: Gary Carlston, Jim Barta, Gayle Bowen

Staff Present: Steve Zsiray, Megan Izatt

Public: Jim Peterson

Next meeting: September 13, 2007

I. Announcements

Next Board Meeting: September 13, 2007 at 1:00 pm.

II. Summary

Approval of Minutes: The minutes from July 12 were discussed and approved.

Executive Session: The Board voted to go into executive session for personnel issues.

Monthly Expenditures for June and July: The Board discussed the monthly expenditures and they were passed.

Contingency Plan: The Board voted to move the contingency plan to an information item.

Student Fees: The Board discussed the student fees and they were passed.

Professional Services Agreement for Jim Peterson: A contract for professional services with Jim Peterson was discussed.

Changes were made, and the contract was passed.

MOU with Robert Cook: Died for lack of a motion.

MOU with David Bessel: The Board voted to uphold our current rental policy; which is no rental of our building.

Adventure Homestays Abroad: Died for lack of a motion.

Building Update: The expansion will not be ready until October. Steve discussed our contingency plan to hold 150 students in our current space.

Student Numbers: We are still resting at 141 students for the 2007-2008 School year.

III. Discussion

The minutes from July 12 were discussed. Changes were need on the second page in the Bylaws section. A line reading "These Bylaw changes must be approved by Cache County School District before becoming effective." was added in. Other grammatical changes were made as well.

The Board voted to enter an executive session at 3:40 pm. The Board voted to enter back into regular session at 3:55 pm.

The monthly expenditures for the months of June and July were discussed. No changes were needed.

The Board voted to move item number 5, the contingency plan to an information item.

The student fees were discussed. No changes were needed.

The professional service agreement with Jim Peterson was discussed. On Exhibit "A", on number two, the fifth bullet was taken out.

The Memorandum of Understanding with Robert Cook was discussed. In return for payment of services of \$100 per hour, Robert Cook and Clinical Services of USU would help test students for disabilities. This item died due to a lack of a motion.

The Memorandum of Understanding with David Bessel and the Prince of Peace Lutheran Church was discussed. In return for rental of our building, the Prince of Peace would help with tutoring, mentoring and enrichment programs at the school. This time provided by their church members would be paid at \$20 per hour towards their rental fee. Any money in excess of their rental agreement would then be paid out by InTech to the Prince of Peace Lutheran Church. The school's current policy states that we do not rent out the building.

Adventure Homestays Abroad would like InTech to participate in exchange student program. They would like InTech to provide fifteen families that would be willing to house students from Germany during either September 24 to October 6, 2007 or March 17 to April 5, 2008. This item died for lack of a motion.

The Board voted to enter back into an executive session for personnel reasons at 4:15 pm. The Board voted to enter back into regular session at 4:25 pm.

The Board discussed the contingency plan for the building. Currently the expansion will not be completed until October, 2007. Steve has put together a contingency plan for our current space to accommodate all students and staff. Math will be taught in the Library and Dan Coffin's classroom. Social Studies will be taught in John Hernandez's classroom and the computer room. Engineering will be taught in Jim Baker's classroom and the engineering lab. Study halls will be house in the student commons areas in the south and north areas of the building. Science will continue to be taught in Stephanie Kawamura's classroom. English will be taught in BrookeAnn's classroom and Dan Coffin's classroom. Ednet will be mobile and will be stored in the science classroom.

Our current student numbers are still at 141 students. We have started advertising in the Newspaper with Thomas Edison. We also have ads running on NPR and are looking at running ads on KVNU.

IV. Action Items

Allyson motioned for the minutes to be approved with the above changes. Nancy seconded the motion, and the minutes were unanimously approved. Nancy motioned for the Board to enter into an executive session for the purpose of discussing personnel issues. Allyson seconded the motion. Debbie voted yea, Nancy voted yea, Allyson voted yea, and Frank voted yea. With the Board's unanimous approval they entered into an executive session at 3:40 pm. The Board voted to enter back into regular session at 3:55 pm.

Allyson motioned for the monthly expenditures from June and July be approved. Nancy seconded the motion, and the monthly expenditures were unanimously approved.

Nancy motioned for the professional services agreement with Jim Peterson be approved with the above changes. Frank seconded the motion. The Board unanimously approved the professional services agreement with Jim Peterson.

Allyson motioned to move the contingency plan to an information item on the agenda. Nancy seconded the motion, and the contingency plan was moved to an information item.

Allyson motioned for the student fees to be approved. Nancy seconded the motion, and the student fees were unanimously approved.

Allyson motioned for the Board to move back into an executive session for the purpose of discussing personnel issues. Nancy seconded the motion. Debbie voted yea, Nancy voted yea, Allyson voted yea, and Frank voted yea. With unanimous approval, the Board entered into executive session at 4:20 pm. The Board voted to move out of executive session at 4:30 pm.

Allyson motioned that the Board support our current rental policy that states we do not rent the school building. Nancy seconded the motion, and Allyson's motion was unanimously passed by the Board.

The Board adjourned at 4:45 pm.