

## **ECHS Board of Governors**

### Meeting Minutes

#### ***August 21, 2006***

*Present:* Gary Carlston, Deborah Hobbs, Frank Stuart, Melissa Seidle, Ashlee Godfrey, Jim Baker, John Hernandez, Dan Coffin, BrookeAnn Watterson, Stephanie Kawamura, Steve Zsiray, Megan Izatt

*Next meeting:* September 14, 2006, 12:00 p.m., InTech Collegiate High School

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#### **I. Announcements**

No action items were passed due to no quorum.

#### **II. Summary**

Review and approval of Minutes – Tabled until next meeting

By-laws – Sections 7 and 8 were discussed

Budget Review – Discussed, not passed

Employee Policies – Tabled until next meeting

School Safety – Fire plan and emergency evacuation was discussed

Memorandum of Understanding – Dual enrollment was discussed, also how to deal with fee waiver students

School Lunch – We went with USU Catering for school lunch

Open House – We will have an open house on Sept. 13, 2006 from 4:00-6:00 p.m.

Insurance – We will have Educator's Mutual Insurance, along with Aflac

Retirement – We have been accepted into the State retirement program

#### **III. Discussion**

Due to a quorum not being present, no action items were voted on.

The minutes from July's meeting was examined. Megan was asked to look at the notes taken from the meeting regarding the Auditors.

The Board Bylaws were discussed. Changes were made to section 7, "and then as instructed by the Board" was taken out. Changes were also made to section 8, the first sentence now reads: "Unless notification is made, no Board member shall have, direct or indirect, pecuniary interest in any contracts made in behalf of the school." The changes will be voted on during the next meeting.

The budget was reviewed. Ashlee handed out copies of the budget and the Board discussed it. The budget needs work on certain pages and Steve and Ashlee are working on that.

Employee policies were tabled until the next meeting.

A school safety plan was discussed. Fire exits were shown to the Board. It was decided that we need to move as many students as possible through the front door. A fire drill will be held on September 8, 2006.

A memorandum of understanding with the school districts was discussed. We have several students who would like to go back to their home school to do extracurricular activities. To do that would require dual enrollment, however, the question is then raised regarding fee waiver students. Which school would pay the fees for that student? Steve was asked to work on a policy regarding fee waivers for students who would like to go back to their home school for extracurricular activities.

We decided to go with USU for school lunch. Students will have to submit their orders a week in advance and pay \$3.30 a meal. This will pay for students who are on free and reduced lunch.

We will hold an open house on Wednesday, Sept. 13 from 4:00-6:00 p.m. Senator Lyle Hillyard and Dean Carol Strong will speak and it will be open to the public.

For health insurance we are going with Educator's Mutual. We also will have the option of Aflac.

The school has been accepted into the State retirement system. Their Board met and approved our request.

Dates for the next meeting will be discussed on Sept. 14.